



**CITY OF WHARTON  
PUBLIC WORKS COMMITTEE MEETING**

**Monday, December 14, 2020  
6:15 PM**


***CITY HALL***

**NOTICE OF  
CITY OF WHARTON  
PUBLIC WORKS COMMITTEE MEETING**

Notice is hereby given that a Public Works Committee Meeting will be held on Monday, December 14, 2020 at 6:15 PM at the Wharton City Hall, 120 East Caney Street, Wharton, Texas, at which time the following subjects will be discussed to-wit:

**SEE ATTACHED AGENDA**

Dated this 10<sup>th</sup> day of December 2020.


By:   
Andres Garza, Jr., City Manager

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Public Works Committee Meeting is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin board, at City Hall of said City or Town in Wharton, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on December 10, 2020, at 4:30 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

The Wharton City Hall is wheelchair accessible. Access to the building and special parking is available at the primary entrance. Persons with disabilities, who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the City Secretary's Office at (979) 532-4811 Ext. 225 or by FAX (979) 532-0181 at least two (2) days prior to the meeting date. **BRILLE IS NOT AVAILABLE.**

Dated this 10th day of December 2020.

**CITY OF WHARTON**

By:   
Paula Favors  
City Secretary



**A G E N D A**  
**CITY OF WHARTON**  
**Public Works Committee Meeting**  
**Monday, December 14, 2020**  
**City Hall - 6:15 PM**

**Call to Order.**

**Roll Call.**

**Public Comments.**

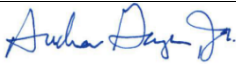
**Review & Consider:**

1. Minutes from the meeting held November 9, 2020.
2. Request from Texas Department of Transportation (TxDOT) for right-of way (ROW) for the proposed traffic signal upgrade at SH 60 and FM 102.
3. Texas Community Development Block Grant Downtown Revitalization Program and Main Street Grant Programs administered by the Texas Department of Agriculture:
  - A. Resolution: A resolution of the Wharton City Council authorizing the City Staff to issue requests for proposals (RFP) for administrative services and establishing a Consultant Selection Committee and developing evaluation criteria for the selection of administrative services for the 2021-2022 Community Development Block Grant (CDBG)-Downtown Revitalization/Main Street (DRP/MS) Programs administered by the Texas Department of Agriculture (TDA) for application and grant management.
  - B. Resolution: A resolution of the Wharton City Council authorizing the City Staff to issue Requests for Qualifications (RFQ) for engineering services and establishing a Consultant Selection Committee and developing evaluation criteria for the selection of engineering services for the 2021-2022 Community Development Block Grant (CDBG)-Downtown Revitalization/Main Street (DRP/MS) Programs administered by the Texas Department of Agriculture (TDA).
4. City of Wharton USDA Water Well – CR 222 Progress Update.

**Adjournment.**

City of Wharton  
120 E. Caney Street  
Wharton, TX 77488

# PUBLIC WORKS COMMITTEE

Meeting Date:	12/14/2020	Agenda Item:	Minutes from the meeting held November 9, 2020.
Attached are the draft minutes from the meeting held November 9, 2020.			
City Manager: Andres Garza, Jr.		Date: Thursday, December 10, 2020	
Approval: 			
Mayor: Tim Barker			

**MINUTES  
OF  
CITY OF WHARTON  
PUBLIC WORKS COMMITTEE MEETING  
City Hall, 120 East Caney Street, Wharton, Texas  
Monday, November 9, 2020 6:15 p.m.**

City Manager Andres Garza, Jr., declared a meeting of the City Council Public Works Committee duly open for the transaction of business at 6:18 p.m.

Committee Members present: Councilmember Don Mueller, Councilmember Clifford Jackson and Councilmember Terry Freese.

Committee Member absent: None.

Staff Members present: City Manager Andres Garza, Jr., Assistant to the City Manager Brandi Jimenez, Community Development Director Gwyneth Teves and Finance Director Joan Anandel.

Staff Members absent: Public Works Director John Plaia.

Visitors present: None.

Public comments. There were no public comments.

The first item on the agenda was to review and consider minutes from the meeting held October 12, 2020. Councilmember Don Mueller made a motion to approve the minutes as presented. Councilmember Clifford Jackson seconded. All voted in favor.

The second item on the agenda was to review and consider Resolution: A resolution of the Wharton City Council approving a contract with Jones & Carter, Inc., for Professional Engineering Services for the City of Wharton Risk & Resiliency Assessment and Emergency Response Plan and authorizing the Mayor of the City of Wharton to execute all documents related to said contract. Community Development Director Gwyn Teves presented to the Committee a draft contract with Jones & Carter, Inc., for Professional Engineering Services for the City of Wharton Risk & Resiliency Assessment and Emergency Response Plan. He stated that according to America's Water Infrastructure Act (AWIA) Section 2013 that it was required that community (drinking) water systems serving more than 3,300 people had to develop or update risk assessments and emergency response plans. She stated that the law specified that the components that the risk assessments and the emergency response plans must address and establishes deadlines by which water systems must certify to EPA completion of the risk assessment and emergency response plans. She stated that the Population Served category for the City of Wharton was 3,300 – 49,999 which meant that the City would need to complete the Risk and Resilience Assessment prior to June 30, 2021 and then prior to December 31, 2021 the City would need to submit an Emergency Response Plan. After some discussion, Councilmember Don Mueller made a motion to recommend to the City Council the approval of the contract with Jones & Carter, Inc., for Professional Engineering Services

for the City of Wharton Risk & Resiliency Assessment and Emergency Response Plan. Councilmember Clifford Jackson seconded. All voted in favor.

The third item on the agenda was to review and consider Update on City of Wharton Projects:

- A. Update on the City of Wharton 2020 Street Improvement Project.
- B. Update on the City of Wharton Drainage Projects.
- C. Update on the Utility Improvements and Relocation Projects.

The City Staff presented to the Committee an update on City of Wharton Projects.

The fourth item on the agenda was adjournment. Councilmember Don Mueller moved to adjourn. Councilmember Terry Freese seconded. All voted in favor. The meeting adjourned at 6:45 p.m.

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Andres Garza, Jr. City Manager

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## PUBLIC WORKS COMMITTEE


Meeting Date:	12/14/2020	Agenda Item:	Request from Texas Department of Transportation (TxDOT) for right-of way (ROW) for the proposed traffic signal upgrade at SH 60 and FM 102.
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Attached you will find an email to me from Mr. Jeffery Vinklerek, P.E., Director of Transportation Planning and Development TxDOT-Yoakum District regarding the request of right-of-way for the proposed traffic signal upgrade at SH 60 and FM 102. In accordance with the Texas Administrative Code Title 43, Part 1, Chapter 15, Subchapter E. Federal and State and Local Participation, Section 15.55, TxDOT is requesting from the City of Wharton a fixed amount of the estimated cost of right-of-way acquisition and eligible utility adjustments.

The estimated cost for the project is as follows:

RCSJ 0089-10-029 SH 60 City of Wharton, ROW Total Estimated cost is \$19,000.00. The City is responsible for 10% which would be \$1,900.00 and TxDOT is responsible for 90% which is \$17,100.00.

TxDOT would like to start acquiring the right of way after the new year, and they are needing the City's portion before the project starts.

City Manager: Andres Garza, Jr.	Date: Thursday, December 10, 2020
Approval: 	
Mayor: Tim Barker	

**[bjimenez@cityofwharton.com](mailto:bjimenez@cityofwharton.com)**

**From:** Jeffery Vinklarek <Jeffery.Vinklarek@txdot.gov>  
**Sent:** Friday, December 4, 2020 2:08 PM  
**To:** agarza@cityofwharton.com  
**Cc:** Jonathan Rogers; Ryan Simper; Benjamin Blackstone; 'bjimenez@cityofwharton.com'  
**Subject:** RE: Traffic Signal Upgrade at SH 60 @ FM 102 in Wharton  
**Attachments:** SH 60 @ FM 102 Signal Upgrade.pdf; SH60 at FM102 Design - Prop ROW.KMZ

Mr. Garza,

I called and left a voicemail on this. We are needing ROW for the proposed signals attached. In accordance with the Texas Administrative Code Title 43, Part 1, Chapter 15, Subchapter E. Federal and State and Local Participation, Section 15.55, TxDOT is asking the City of Wharton for a fixed amount of the estimated cost of right of way acquisition and eligible utility adjustments. The estimate cost for this is below:

RCSJ 0089-10-029 SH 60 City of Wharton, ROW Estimate \$19,000.00. The city is responsible for 10%-\$1,900.00 and TxDOT is responsible for 90%-\$17,100.00.

We would like to start acquiring this right of way after the new year, and I think we need the city's portion before we start. Sorry for the late notice on this. It seems like everything came together at the last minute. Please give me a call to discuss any details about this. Thanks.

Jeffery Vinklarek, P.E.  
 Director of Transportation Planning and Development  
 TxDOT – Yoakum District  
 (361) 293-4363 (office)  
 (361) 293-4157 (mobile)  
[Jeffery.Vinklarek@txdot.gov](mailto:Jeffery.Vinklarek@txdot.gov)

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**From:** Jonathan Rogers  
**Sent:** Monday, September 14, 2020 1:52 PM  
**To:** agarza@cityofwharton.com  
**Cc:** Jeffery Vinklarek <Jeffery.Vinklarek@txdot.gov>; Susan Clanton <Susan.Clanton@txdot.gov>  
**Subject:** Traffic Signal Upgrade at SH 60 @ FM 102 in Wharton

Hi Mr. Garza,

I'm a design project manager for TxDOT's Yoakum District. I wanted to make you aware of a traffic signal upgrade project that we're currently designing, which includes the intersection of SH 60 @ FM 102 in Wharton. We're planning to replace the existing span wires with mast arms and redo the curb ramps at this location. We're also proposing to



signalize Jack-in-the-Box's driveways. This will require TxDOT to acquire a 150' long x 6.5' wide strip of right-of-way front of Jack-in-the-Box, as well as corner clips at the northwest and southwest corners of the intersection.

The project lets in January '22, and we currently have a design consultant, Traffic Engineers, Inc., preparing the plans. They recently submitted their 60% design, which I've attached to this e-mail for you to look over, if you'd like. One thing to note on the attached sheets – some of them show an island on FM 102 at the tie-in to SH 60. We've removed that from the design, as to not hinder left turn movements coming off of SH 60 onto FM 102. Some of the plan sheets just haven't been updated to reflect this design change yet.

Please forward this e-mail to anyone else from the City who you think needs to be included. If the City has any comments they'd like for us to consider, please provide them by early next month (October), if possible, to give our design consultant time to incorporate them into the 90% submittal, which is due late October ('20).

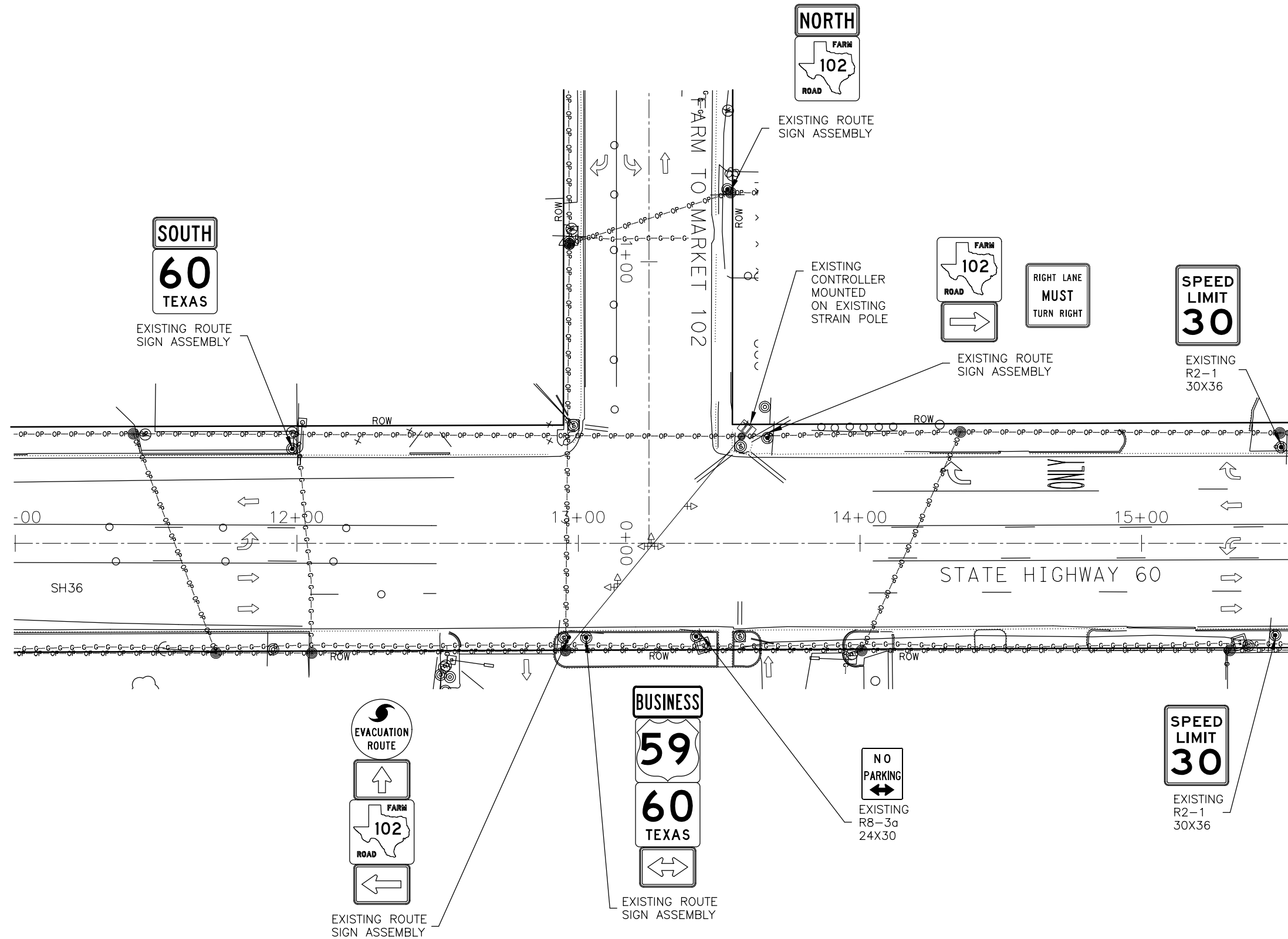
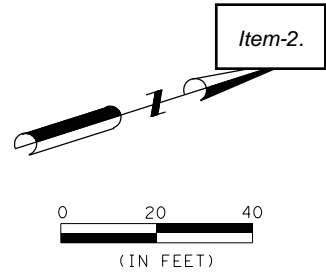
Please let me know if you have any questions or need any additional information.

**Thanks,**

**Jonathan Rogers, PMP**  
Business Ops Project Manager  
TxDOT - Yoakum District  
(361) 293-4460

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**RESPONSIBLE ENGINEER:**  
TRAFFIC ENGINEERS, INC.  
TBPE FIRM NO. F-3158

**BRADLEY G. EAVES, PE, PTOE, PTP**  
TEXAS LICENSE NO. 91759

6/29/2020

REV. NO.	DATE	DESCRIPTION	BY

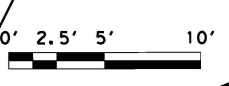
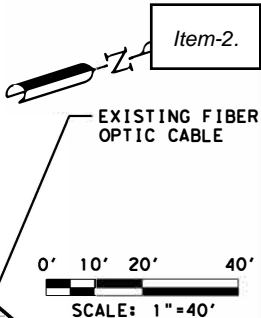
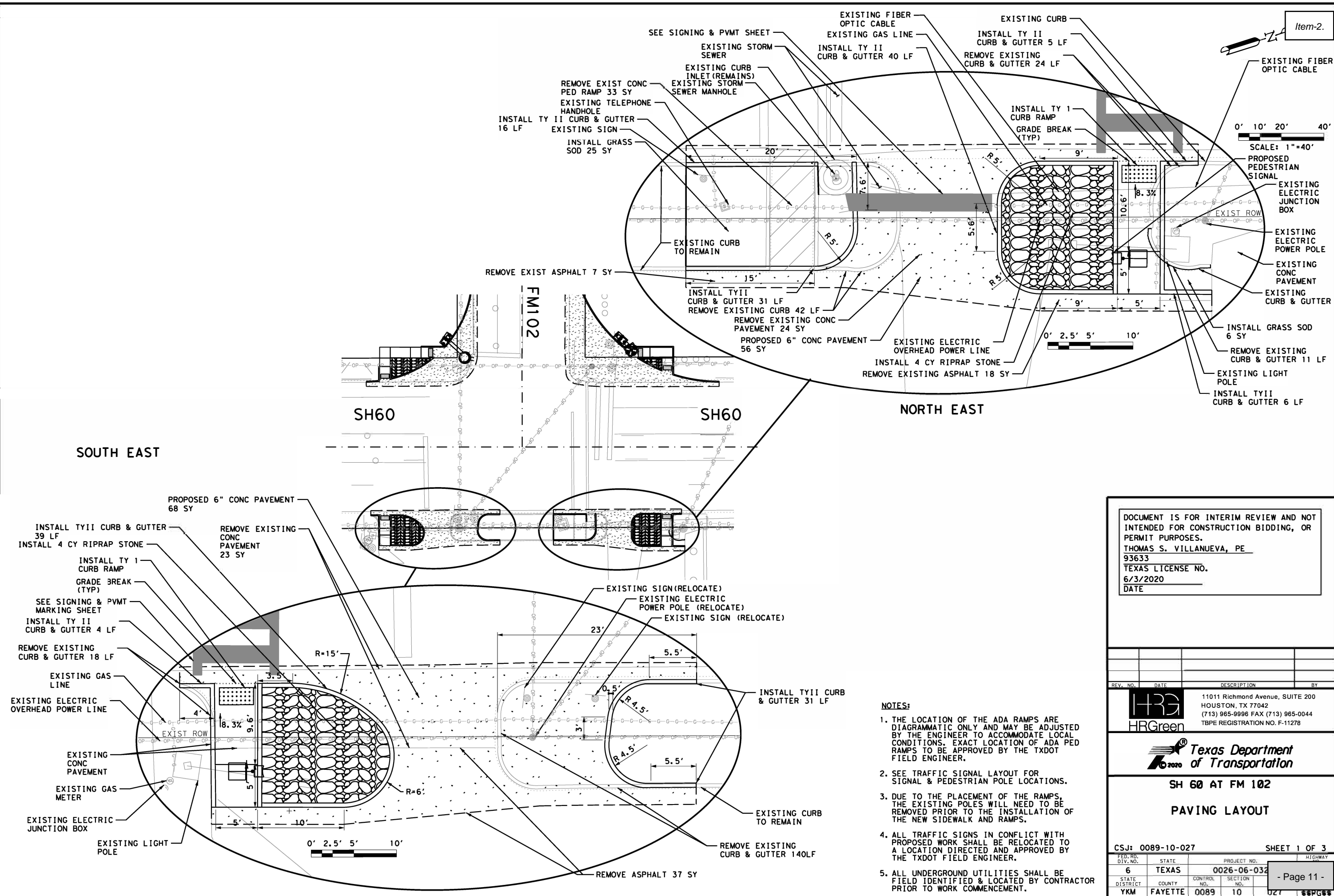
**TRAFFIC ENGINEERS, INC.**  
INNOVATIVE TRANSPORTATION SOLUTIONS

**Texas Department of Transportation**

**SH 60 AT FM 102**  
**EXISTING LAYOUT**  
**SHEET**

CSJ# 0089-10-027 SHEET 1 OF 1

DGN: VKM	FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY NO.
CHK: BGE	6	TEXAS	0026	
DWG: VKM	DIST.	COUNTY	CONT. SE	
CHK: BGE	YKM	WHARTON	0089 10 027	XX



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 THOMAS S. VILLANUEVA, PE  
 93633  
 TEXAS LICENSE NO.  
 6/3/2020  
 DATE

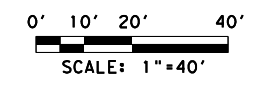
11011 Richmond Avenue, SUITE 200  
 HOUSTON, TX 77042  
 (713) 965-9996 FAX (713) 965-0044  
 TBPE REGISTRATION NO. F-11278



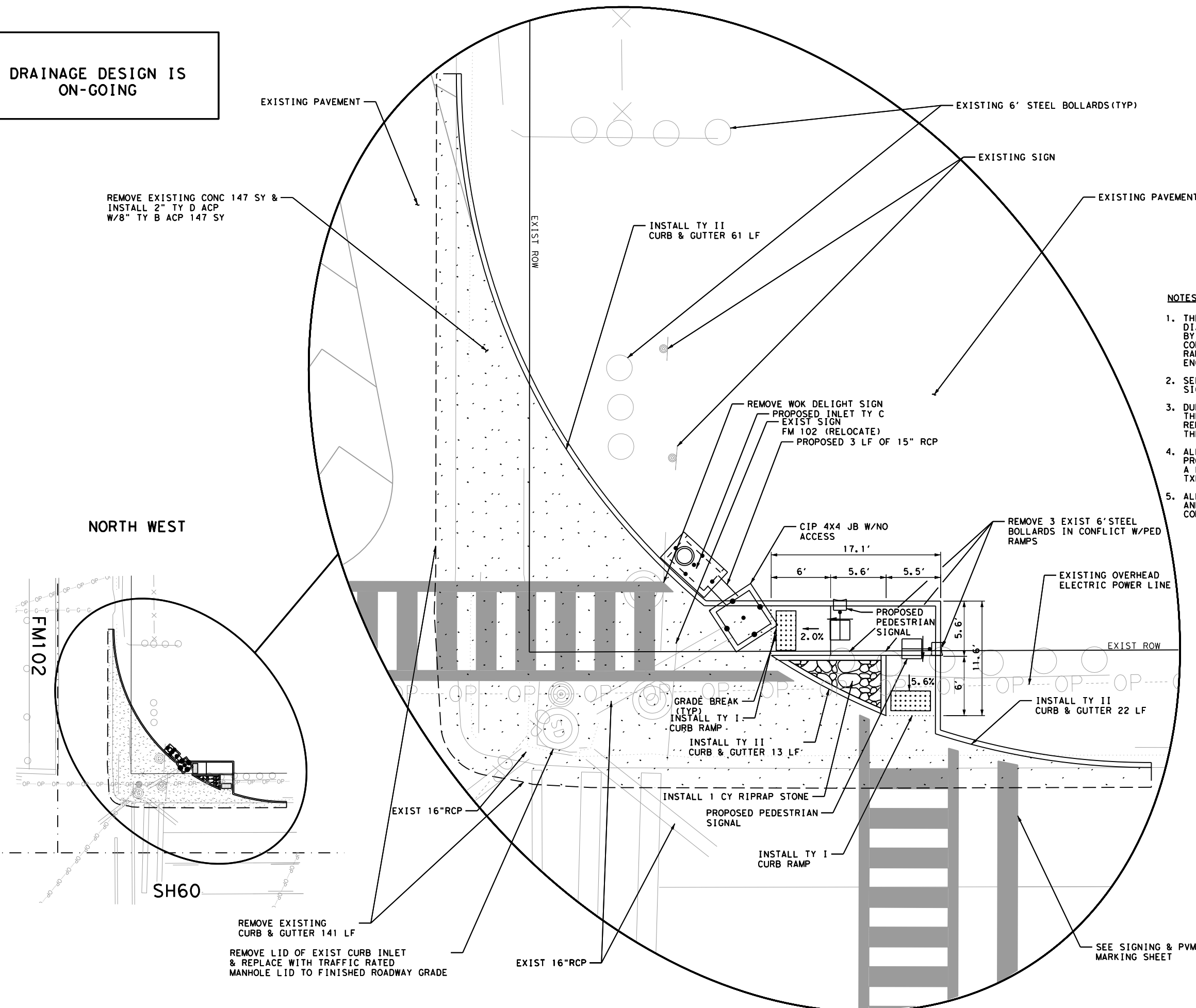
**SH 60 AT FM 102  
 PAVING LAYOUT**

CSJ: 0089-10-027		SHEET 1 OF 3	
FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY
6	TEXAS	0026-06-032	
STATE DISTRICT	COUNTY	CONTROL NO.	SECTION NO.
YKM	FAYETTE	0089	10

- NOTES:**
1. THE LOCATION OF THE ADA RAMPS ARE DIAGRAMMATIC ONLY AND MAY BE ADJUSTED BY THE ENGINEER TO ACCOMMODATE LOCAL CONDITIONS. EXACT LOCATION OF ADA PED RAMPS TO BE APPROVED BY THE TXDOT FIELD ENGINEER.
  2. SEE TRAFFIC SIGNAL LAYOUT FOR SIGNAL & PEDESTRIAN POLE LOCATIONS.
  3. DUE TO THE PLACEMENT OF THE RAMPS, THE EXISTING POLES WILL NEED TO BE REMOVED PRIOR TO THE INSTALLATION OF THE NEW SIDEWALK AND RAMPS.
  4. ALL TRAFFIC SIGNS IN CONFLICT WITH PROPOSED WORK SHALL BE RELOCATED TO A LOCATION DIRECTED AND APPROVED BY THE TXDOT FIELD ENGINEER.
  5. ALL UNDERGROUND UTILITIES SHALL BE FIELD IDENTIFIED & LOCATED BY CONTRACTOR PRIOR TO WORK COMMENCEMENT.



**DRAINAGE DESIGN IS ON-GOING**



REMOVE EXISTING CONC 147 SY & INSTALL 2" TY D ACP W/8" TY B ACP 147 SY

INSTALL TY II CURB & GUTTER 61 LF

REMOVE WOK DELIGHT SIGN  
PROPOSED INLET TY C  
EXIST SIGN  
FM 102 (RELOCATE)  
PROPOSED 3 LF OF 15" RCP

REMOVE 3 EXIST 6' STEEL BOLLARDS IN CONFLICT W/PED RAMPS

EXISTING OVERHEAD ELECTRIC POWER LINE

INSTALL TY II CURB & GUTTER 22 LF

INSTALL TY II CURB & GUTTER 13 LF

INSTALL 1 CY RIPRAP STONE

INSTALL TY I CURB RAMP

EXIST 16" RCP

EXIST 16" RCP

REMOVE EXISTING CURB & GUTTER 141 LF

REMOVE LID OF EXIST CURB INLET & REPLACE WITH TRAFFIC RATED MANHOLE LID TO FINISHED ROADWAY GRADE

**NOTES:**

1. THE LOCATION OF THE ADA RAMPS ARE DIAGRAMMATIC ONLY AND MAY BE ADJUSTED BY THE FIELD ENGINEER TO ACCOMMODATE FIELD CONDITIONS. EXACT LOCATION OF ADA PED RAMPS TO BE APPROVED BY THE TXDOT FIELD ENGINEER.
2. SEE TRAFFIC SIGNAL LAYOUT FOR SIGNAL & PEDESTRAIN POLE LOCATIONS.
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5. ALL UNDERGROUND UTILITIES SHALL BE IDENTIFIED AND FIELD LOCATED BY CONTRACTOR PRIOR TO WORK COMMENCEMENT.

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 TEXAS LICENSE NO.  
 6/3/2020  
 DATE

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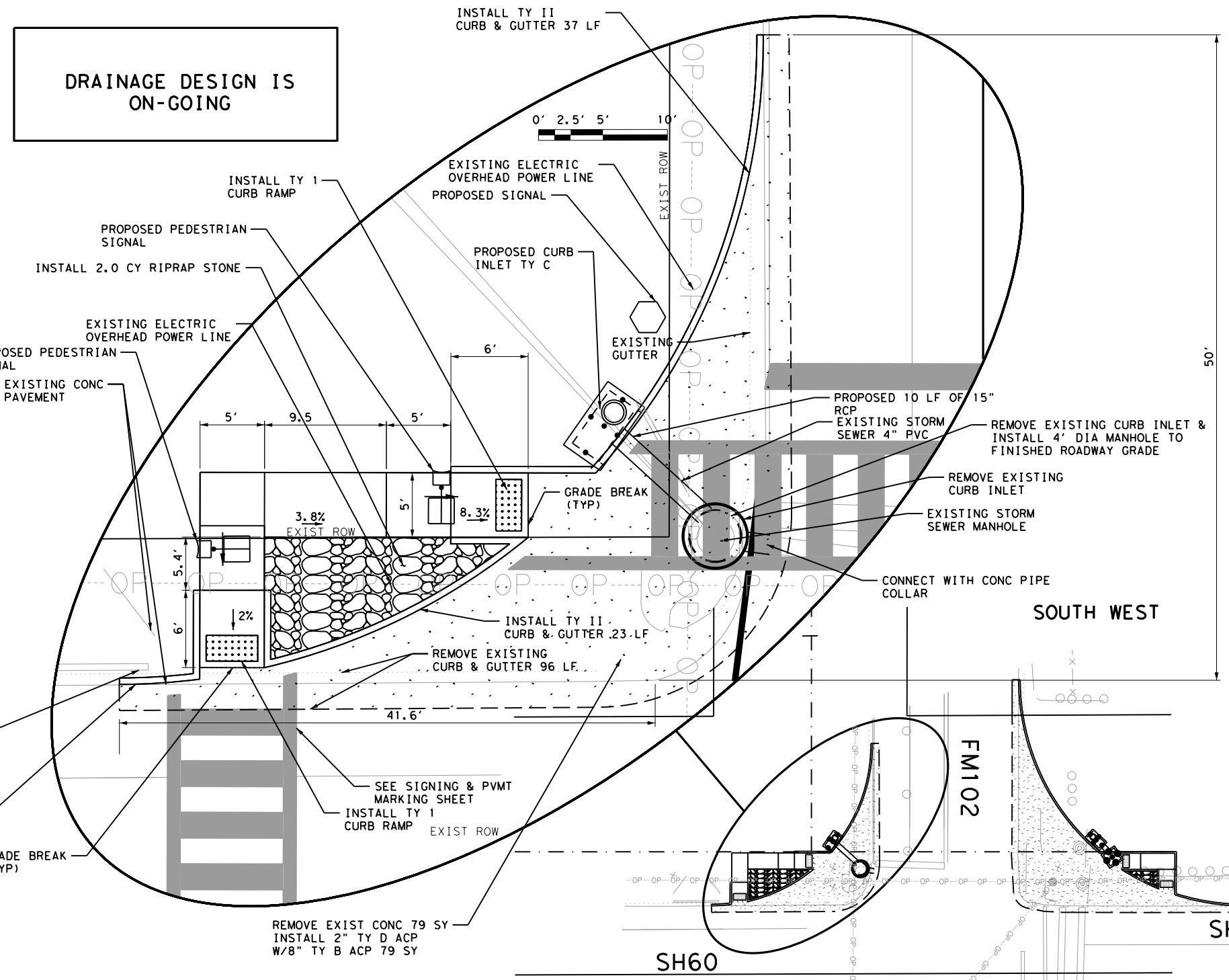
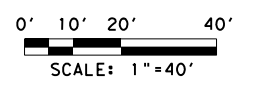
**HRGreen**  
 11011 Richmond Avenue, SUITE 200  
 HOUSTON, TX 77042  
 (713) 965-9996 FAX (713) 965-0044  
 TBPE REGISTRATION NO. F-11278



**SH 60 AT FM 102  
 PAVING LAYOUT**

CSJ: 0089-10-027		SHEET 2 OF 3	
FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY
6	TEXAS	0026-06-032	10
STATE DISTRICT	COUNTY	CONTROL NO.	SECTION NO.
YKM	FAYETTE	0089	10

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**DRAINAGE DESIGN IS ON-GOING**

**NOTES:**

1. THE LOCATION OF THE ADA RAMP ARE DIAGRAMMATIC ONLY AND MAYBE ADJUSTED BY THE TXDOT FIELD ENGINEER TO ACCOMMODATE FIELD CONDITIONS. EXACT LOCATION OF ADA RAMP SHALL BE APPROVED BY THE TXDOT FIELD ENGINEER.
2. SEE TRAFFIC SIGNAL LAYOUT FOR SIGNAL & PEDESTRIAN POLE LOCATIONS.
3. DUE TO THE PLACEMENT OF THE RAMP, THE EXISTING POLES WILL NEED TO BE REMOVED PRIOR TO THE INSTALLATION OF THE NEW SIDEWALK AND RAMP.
4. ALL TRAFFIC SIGNS IN CONFLICT SHALL BE RELOCATED TO A LOCATION DIRECTED AND APPROVED BY THE TXDOT FIELD ENGINEER.
5. ALL UNDERGROUND UTILITIES SHALL BE FIELD IDENTIFIED AND LOCATED BY CONTRACTOR PRIOR TO WORK COMMENCEMENT.

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 93633  
 TEXAS LICENSE NO.  
 6/3/2020  
 DATE

ADA RAMP & MISC. PAVING ESTIMATED QUANTITIES					
ITEM	CODE	SPECIAL PROVISION	DESCRIPTIONS	UNIT	QTY
104	6022		REMOVING CONC (CURB AND GUTTER)	LF	11
104	6036		REMOVING CONC (SIDEWALK OR RAMP)	SY	22
160	6004		FURNISHING AND PLACING TOPSIL (6")	SY	7
162	6002		BLOCK SODDING	SY	7
168	6001		VEGETATIVE WATERING	MG	1
528	6004		LANDSCAPE PAVERS	SY	14
529	6007		CONC CURB & GUTTER (TY I)	LF	11
529	6008		CONC CURB & GUTTER (TY II)	LF	15
531	6003		CONC SIDEWALKS (6")	SY	3
531	6004		CURB RAMPS (TY 1)	EA	3
531	6010		CURB RAMPS (TY 7)	EA	2
658	6060		REMOVE DELIN & OBJECT MARKER ASSMS	EA	1

DATE: 6/3/2020  
 FILE: \\nrgreen.com\HRGreen\Drawn\2015\180297\_02\SH\_60\DesignData\4-Design\Plan\_Ser3\_Roadway\0089-10-027PV103.dgn

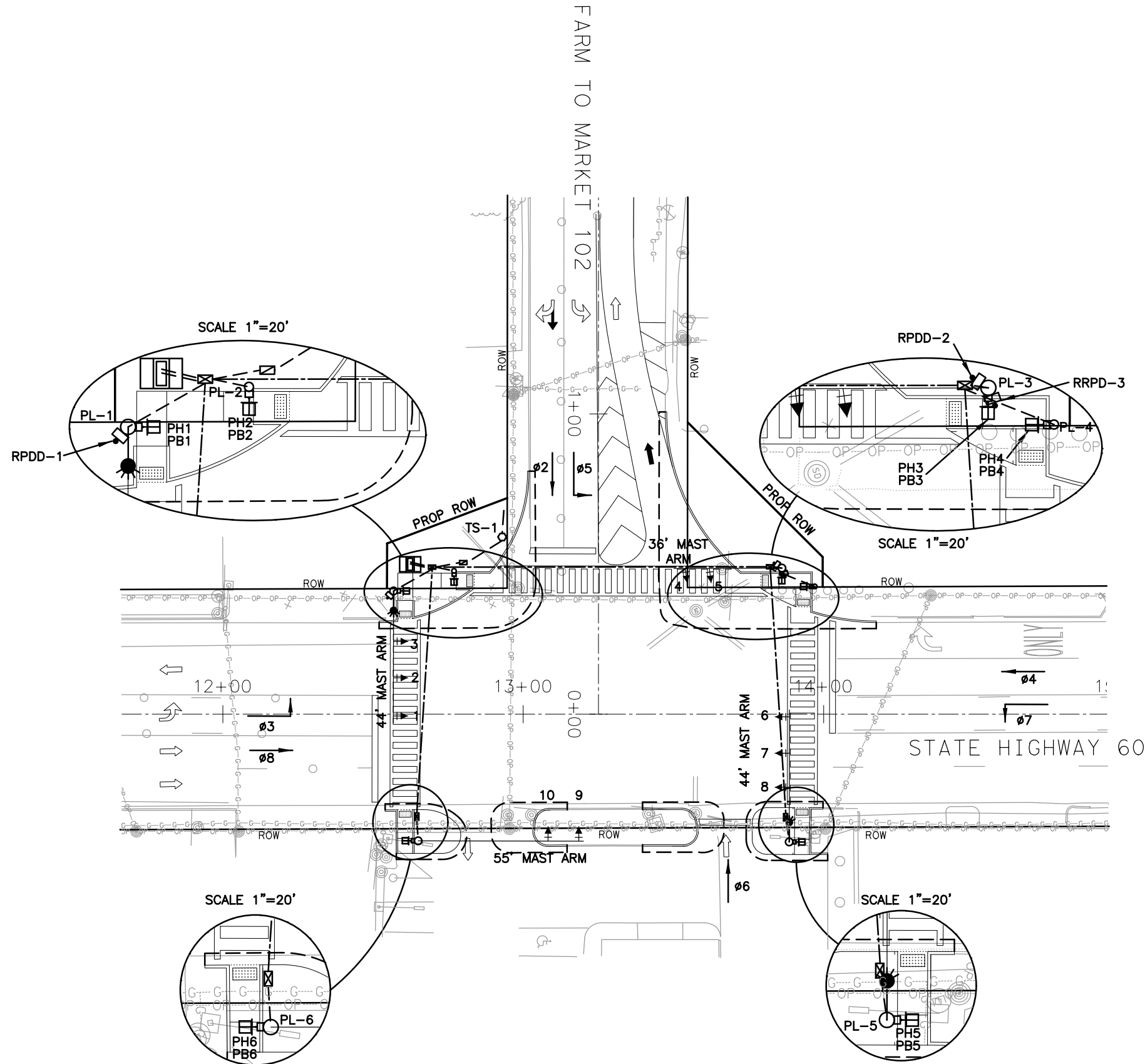
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 HOUSTON, TX 77042  
 (713) 965-9996 FAX (713) 965-0044  
 TBPE REGISTRATION NO. F-11278



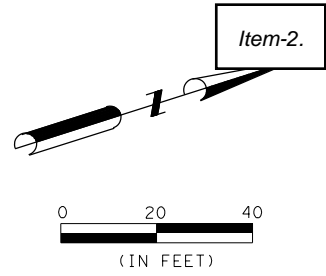
**SH 60 AT FM 102  
 PAVING LAYOUT**

FED. RD. DIV. NO.		STATE		PROJECT NO.		HIGHWAY	
6		TEXAS		0026-06-032		10	
STATE DISTRICT	COUNTY	CONTROL NO.	SECTION NO.				
YKM	FAYETTE	0089	10	027			



**LEGEND**

	PROP. PUSH BUTTON
	PROP. POLE
	PROP. SIGNAL HEAD
	PROP. PEDESTRIAN HEAD
	RVDS PRESENCE DETECTION DEVICE
	PROP. LUMINAIRE
	PROP. GROUND BOX (TY A)
	PROP. GROUND BOX (TY D)
	PROP. CONDUIT (PVC-TRENCH)
	PROP. CONDUIT (PVC-BORE)
	PROP. ELECTRICAL SERVICE
	PROP. CONTROLLER CABINET
	DIRECTION OF TRAVEL
PL-XX	SIGNAL/PED POLE
XX	SIGNAL HEAD
R-XX	CONDUIT RUN
SL-XX	STREET LIGHT
RPDD-XX	RVDS PRESENCE DETECTION DEVICE



**60% SUBMITTAL**

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RESPONSIBLE ENGINEER:  
TRAFFIC ENGINEERS, INC.  
TBPE FIRM NO. F-3158

BRADLEY G. EAVES, PE, PTOE, PTP  
TEXAS LICENSE NO. 91759

6/29/2020

REV. NO.	DATE	DESCRIPTION	BY

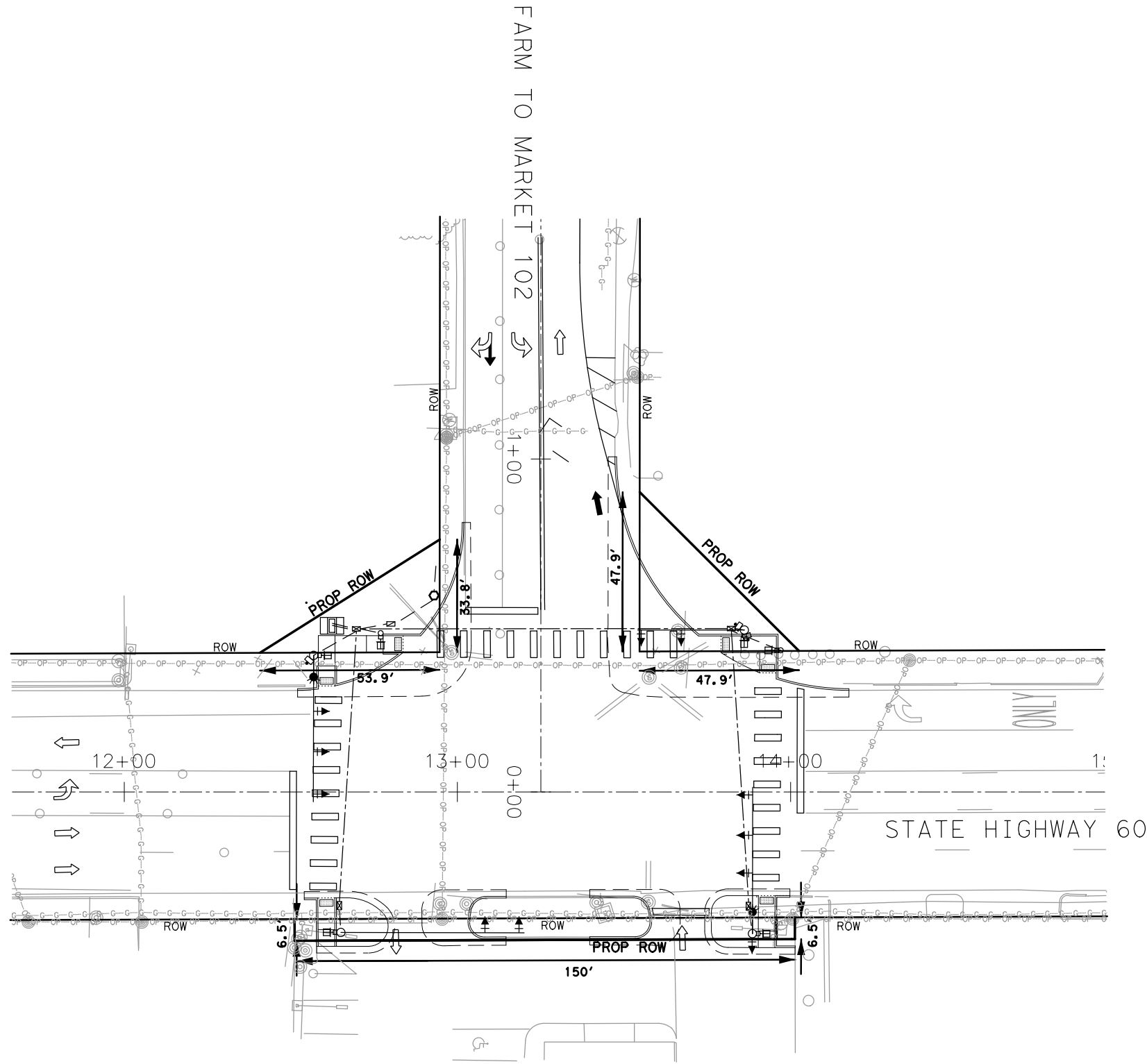
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**Texas Department of Transportation**

**SH 60 AT FM 102  
TRAFFIC SIGNAL  
LAYOUT**

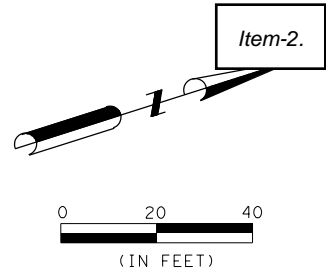
CSJ# 0089-10-027 SHEET 1 OF 1

DGN: VKM	FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY NO.
CHK: BGE	6	TEXAS	0026-	
DWG: VKM	DIST.	COUNTY	CONT. SE	
CHK: BGE	YKM	WHARTON	0089 10 027	XX



**LEGEND**

	PROP. PUSH BUTTON
	PROP. POLE
	PROP. SIGNAL HEAD
	PROP. PEDESTRIAN HEAD
	RVDS PRESENCE DETECTION DEVICE
	PROP. LUMINAIRE
	PROP. GROUND BOX (TY A)
	PROP. GROUND BOX (TY D)
	PROP. CONDUIT (PVC-TRENCH)
	PROP. CONDUIT (PVC-BORE)
	PROP. ELECTRICAL SERVICE
	PROP. CONTROLLER CABINET
	DIRECTION OF TRAVEL
PL-XX	SIGNAL/PED POLE
XX	SIGNAL HEAD
R-XX	CONDUIT RUN
SL-XX	STREET LIGHT
RPDD-XX	RVDS PRESENCE DETECTION DEVICE



**60% SUBMITTAL**

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PERMIT PURPOSES.

**RESPONSIBLE ENGINEER:**  
TRAFFIC ENGINEERS, INC.  
TBPE FIRM NO. F-3158

**BRADLEY G. EAVES, PE, PTOE, PTP**  
TEXAS LICENSE NO. 91759

9/1/2020

REV. NO.	DATE	DESCRIPTION	BY

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INNOVATIVE TRANSPORTATION SOLUTIONS

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**Texas Department of Transportation**

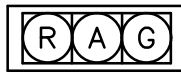

**SH 60 AT FM 102**  
**PROPOSED ROW**  
**LAYOUT**  
CSJ# 0089-10-027


SHEET 1 OF 1

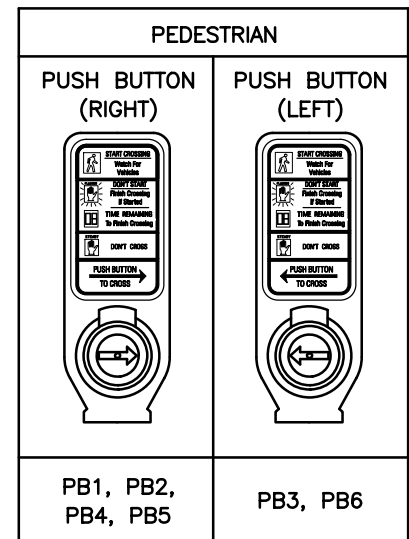
DGN: VKM	FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY NO.
CHK: BGE	6	TEXAS	0026-	
DWG: VKM	DIST.	COUNTY	CONT. SE	
CHK: BGE	YKM	WHARTON	0089 10 027	XX

ELECTRICAL SERVICE DATA

ELEC SERVICE NO.	SHEET NO.	ELECTRICAL SERVICE DESCRIPTION (SEE ED (5), (6), & (9-14))	SERVICE CONDUIT SIZE	SERVICE CONDUCTORS NO./SIZE	SAFETY SWITCH AMPS	MAIN CKT. BKR. POLE/AMPS	TWO-POLE CONTACTOR AMPS	PANEL BD/LOAD CENTER AMP RATING	CIRCUIT NO.	BRANCH CKT. BKR. POLE/AMPS	BRANCH CIRCUIT AMPS	KVA LOAD
TS1	XXX	ELC SRV TY D 120/ 240 100 (NS)SS(N)SP(O)	2" 2"	3/#2	N/A	2P/100	30	100	SIGNALS ILLUMINATION	1P/50 2P/20	25 6	4.4

SIGNAL HEADS	
SIGNAL	DESCRIPTION
 2, 3, 4, 5, 7, 8, 9, 10	12" HORIZONTAL 3-SECTION SIGNAL HEAD WITH BACK PLATE
 1, 6	12" HORIZONTAL 4-SECTION SIGNAL HEAD WITH BACK PLATE

PEDESTRIAN	
COUNTDOWN	
	
PHASE	HEAD
P4	PH1, PH6
P6	PH2, PH3
P8	PH4, PH5



GENERAL NOTES:

- THE LOCATION OF THE STEEL POLES AND FIXTURES ARE DIAGRAMMATIC ONLY AND MAY BE SHIFTED BY THE ENGINEER TO ACCOMMODATE LOCAL CONDITIONS. EXACT LOCATION OF STEEL POLES, CONTROLLER, ETC. TO BE APPROVED BY THE ENGINEER IN THE FIELD.
- INTERVAL TIMING TO BE DETERMINED BY THE ENGINEER IN THE FIELD.
- THE INFORMATION SHOWN ON THESE DRAWINGS CONCERNING THE TYPE AND LOCATION OF UNDERGROUND AND OVERHEAD UTILITIES IS NOT GUARANTEED TO BE ACCURATE OR ALL INCLUSIVE. THE CONTRACTOR IS RESPONSIBLE FOR MAKING HIS/HER OWN DETERMINATIONS AS TO THE TYPE AND LOCATION OF UNDERGROUND OR OVERHEAD UTILITIES AS MAY BE NECESSARY TO AVOID DAMAGE THERETO.
- PROPOSED SIGNS MOUNTED ON MAST ARM WILL BE SUBSIDIARY TO ITEM 680 "INSTALLATION OF HIGHWAY TRAFFIC SIGNALS."
- SIGNAL HEADS SHALL BE ADJUSTED SO THAT THEY ARE CENTERED ON THEIR CORRESPONDING LANE UNLESS OTHERWISE NOTED OR APPROVED BY ENGINEER.
- TOP OF SIGNAL POLE FOUNDATIONS SHALL BE LEVEL WITH HIGH POINT/CROWN OF ROADWAY. ANY ADDITIONAL REQUIRED FOUNDATION LENGTH CONSIDERED INCIDENTAL TO ITEM 416.
- HORIZONTAL SIGNAL HEADS WILL BE PLACED AT 19' ABOVE THE CROWN OF THE ROADWAY UNLESS OTHERWISE NOTED ON PLANS.
- MINIMUM MOUNTING HEIGHT FOR RVDS WILL BE 20'.
- THE CONTROLLER AND CABINET WILL BE PROVIDED.

TRAFFIC POLES	
POLE	DESCRIPTION
PL-1	SINGLE 44' ARM WITH LUMINAIRE
PL-2	PED POLE ASSEMBLY
PL-3	SINGLE 36' ARM
PL-4	PED POLE ASSEMBLY
PL-5	SINGLE 44' ARM WITH LUMINAIRE
PL-6	SINGLE 55' ARM

**60% SUBMITTAL**

THESE DOCUMENTS ARE FOR INTERIM REVIEW AND NOT FOR CONSTRUCTION, BIDDING OR PERMIT PURPOSES.

**RESPONSIBLE ENGINEER:**  
TRAFFIC ENGINEERS, INC.  
TBPE FIRM NO. F-3158

**BRADLEY G. EAVES, PE, PTOE, PTP**  
TEXAS LICENSE NO. 91759

6/29/2020

REV. NO.	DATE	DESCRIPTION	BY

**TRAFFIC ENGINEERS, INC.**  
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**Texas Department of Transportation**

**SH 60 AT FM 102**  
**TRAFFIC SIGNAL**  
**LEGEND**  
CSJ# 0089-10-027

SHEET 1 OF 1

DGN: VKM	FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY NO.
CHK: BGE	6	TEXAS	0026-	
DWG: VKM	DIST.	COUNTY	CONT. SE	
CHK: BGE	YKM	WHARTON	0089 10 027	XX

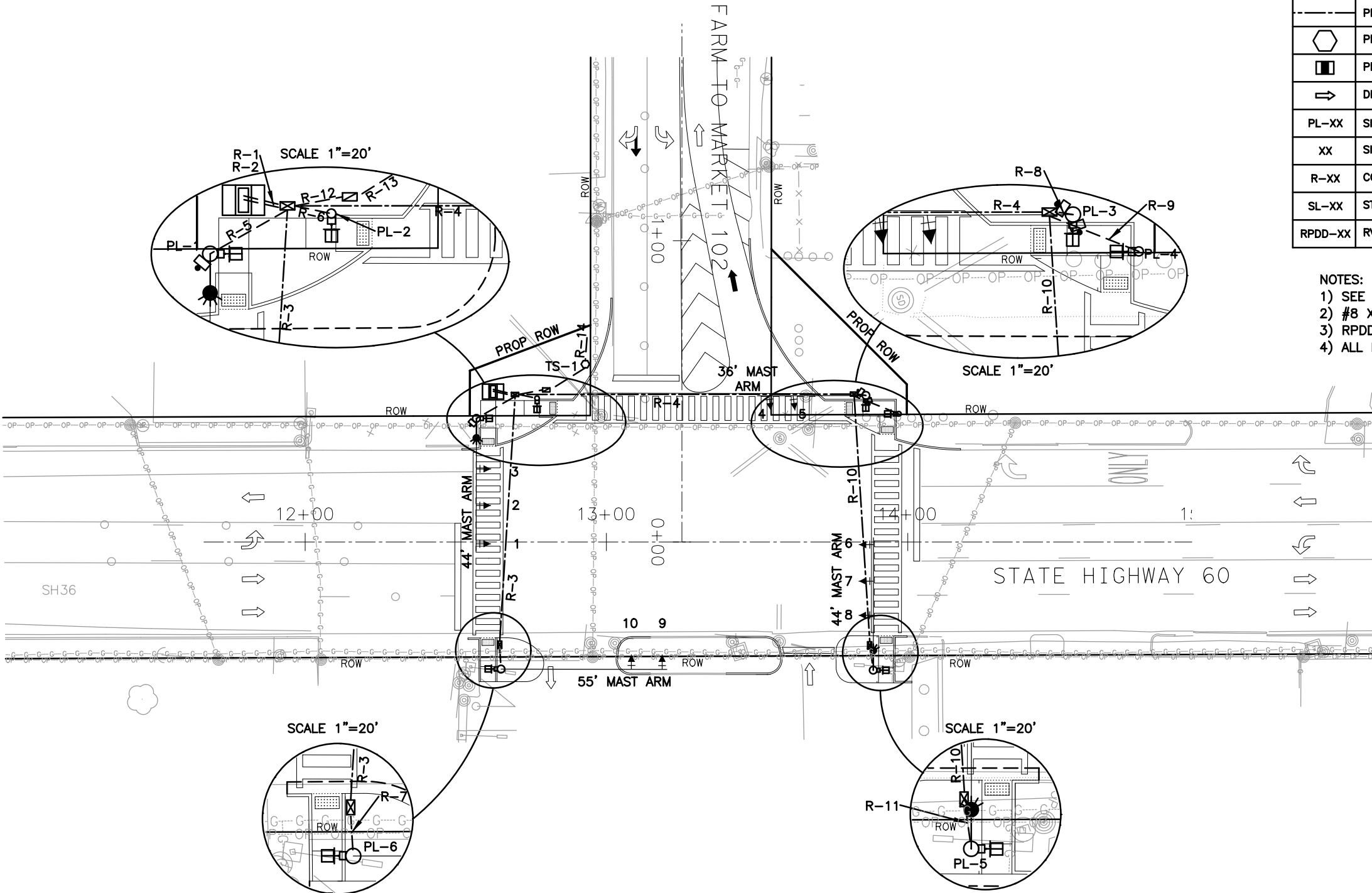
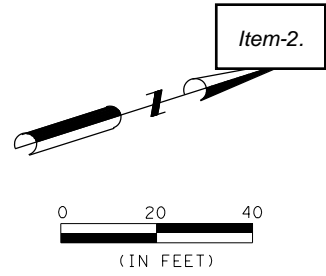
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CONDUCTOR COLOR	RUN 5 CABLE 1 TSP-1 14 AWG 9 CNDR	RUN 8 CABLE 1 TSP-3 14 AWG 5 CNDR	RUN 11 CABLE 1 TSP-5 14 AWG 9 CNDR	RUN 7 CABLE 1 TSP-6 14 AWG 5 CNDR
BLACK	SPARE	SPARE	SPARE	SPARE
WHITE	SIGNAL COMMON	SIGNAL COMMON	SIGNAL COMMON	SIGNAL COMMON
RED	SH 2, 3, RED	SH 4, 5, RED	SH 7, 8, RED	SH 9, 10, RED
GREEN	SH 2, 3, YLW	SH 4, 5, YLW	SH 7, 8, YLW	SH 9, 10, YLW
ORANGE	SH 2, 3, GRN	SH 4, 5, GRN	SH 7, 8, GRN	SH 9, 10, GRN
BLUE	SH 1, RED <--	SH 4, 5, RED	SH 6, RED <--	SH 9, 10, RED
WHITE/BLACK	SH 1, YLW <--	SH 4, 5, YLW	SH 6, YLW <--	SH 9, 10, YLW
RED/BLACK	SH 1, GRN <--	SH 4, 5, GRN	SH 6, GRN <--	SH 9, 10, GRN
GREEN/BLACK	SH 1, FLASHING YLW <--	SH 4, 5, GRN	SH 6, FLASHING YLW <--	SH 9, 10, GRN

**LEGEND**

	PROP. PUSH BUTTON
	PROP. POLE
	PROP. SIGNAL HEAD
	PROP. PEDESTRIAN HEAD
	RVDS PRESENCE DETECTION DEVICE
	PROP. LUMINAIRE
	PROP. GROUND BOX (TY A)
	PROP. GROUND BOX (TY D)
	PROP. CONDUIT (PVC-TRENCH)
	PROP. CONDUIT (PVC-BORE)
	PROP. ELECTRICAL SERVICE
	PROP. CONTROLLER CABINET
	DIRECTION OF TRAVEL
PL-XX	SIGNAL/PED POLE
XX	SIGNAL HEAD
R-XX	CONDUIT RUN
SL-XX	STREET LIGHT
RPDD-XX	RVDS PRESENCE DETECTION DEVICE



**NOTES:**

- 1) SEE SHEET XX FOR WIRING CHART
- 2) #8 XHHW FOR LUMINAIRES MUST BE IN ITS SEPARATE 2" CONDUIT
- 3) RPDD CABLES MUST BE RUN TOGETHER IN SEPARATE 2" CONDUIT
- 4) ALL LOCATIONS TO BE CONFIRMED BY ENGINEER IN THE FIELD

**60% SUBMITTAL**

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RESPONSIBLE ENGINEER:  
TRAFFIC ENGINEERS, INC.  
TBPE FIRM NO. F-3158

BRADLEY G. EAVES, PE, PTOE, PTP  
TEXAS LICENSE NO. 91759

6/29/2020

REV. NO.	DATE	DESCRIPTION	BY

**TRAFFIC ENGINEERS, INC.**

INNOVATIVE TRANSPORTATION SOLUTIONS



**SH 60 AT FM 102  
CONDUIT  
LAYOUT**

CSJ# 0089-10-027

SHEET 1 OF 1

DGN: VKM	FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY NO.
CHK: BGE	6	TEXAS	0026-	
DWG: VKM	DIST.	COUNTY	CONT. SE	
CHK: BGE	YKM	WHARTON	0089 10 027	XX

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RUN NO.	RUN LENGTH (FT)	CONDUIT									POWER										TRAFFIC SIGNAL CABLE										RVDS (PRESENCE DETECTION ONLY)				
		SCHD 80 PVC (2")			SCHD 80 PVC (3")			SCHD 80 PVC (4")			NO. 2 XHHW		NO. 6 BARE		NO. 6 XHHW		NO. 8 BARE		NO. 8 XHHW		(TY C) (12 AWG) (2 CONDR)		(TY A) (14 AWG) (4 CONDR)		(TY A) (14 AWG) (5 CONDR)		(TY A) (14 AWG) (7 CONDR)		(TY A) (14 AWG) (9 CONDR)		COMM CABLE		POWER CABLE		
		NO.	TRENCH	BORE	NO.	TRENCH	BORE	NO.	TRENCH	BORE	NO.	RUN TOTAL	NO.	RUN TOTAL	NO.	RUN TOTAL	NO.	RUN TOTAL	NO.	RUN TOTAL	NO.	RUN TOTAL	NO.	RUN TOTAL	NO.	RUN TOTAL	NO.	RUN TOTAL	NO.	RUN TOTAL	NO.	RUN TOTAL	NO.	RUN TOTAL	
R-1	10	1	10																																
R-2	10	2	20																																
R-3	90	2		180																															
R-4	120	2		240																															
R-5	15	2	30																																
R-6	10		0																																
R-7	5	2	10																																
R-8	5	1	5																																
R-9	20		0																																
R-10	90	1		90																															
R-11	5	1	5																																
R-12	10	1	10																																
R-13	15	1	15																																
R-14	10																																		
TOTAL (LF)			105	510		0	0		160	210		30		70		50		950		560		650		650		240		0		250		295		295	
PL-1	70																																		
PL-2	10																																		
PL-3	60																																		
PL-4	10																																		
PL-5	65																																		
PL-6	80																																		
PL-7	10																																		
PL-8	10																																		
PL-9	10																																		
GRAND TOTAL (LF)			105	510		0	0		160	210		30		70		50		950		720		674		710		380		0		250		295		295	

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**RESPONSIBLE ENGINEER:**  
**TRAFFIC ENGINEERS, INC.**  
**TBPE FIRM NO. F-3158**

**BRADLEY G. EAVES, PE, PTOE, PTP**  
**TEXAS LICENSE NO. 91759**

**6/29/2020**

REV. NO.	DATE	DESCRIPTION	BY

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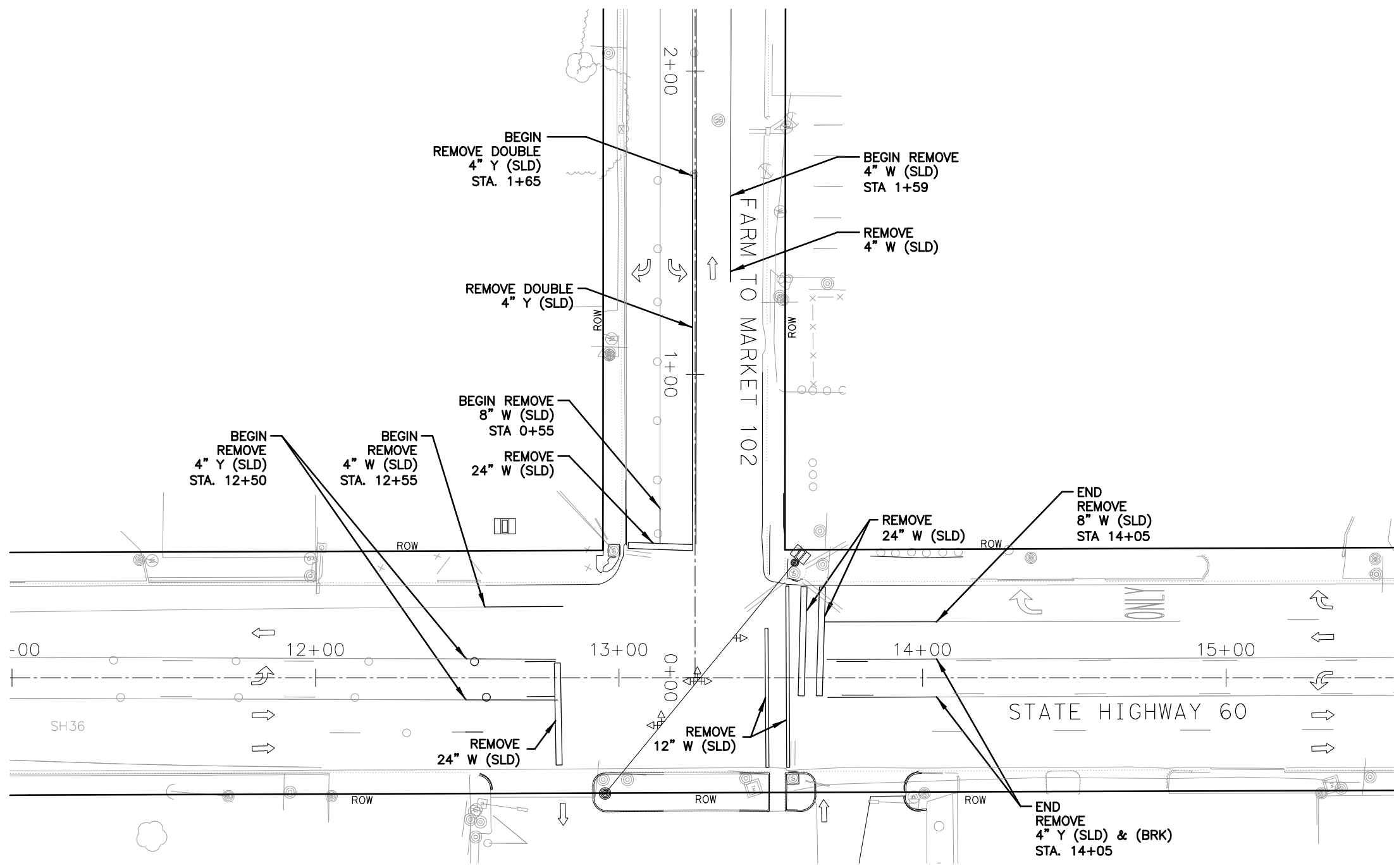
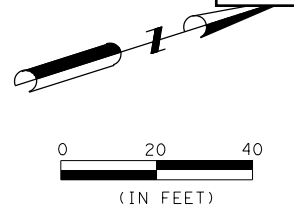
**SH 60 AT FM 102**

**WIRING CHART**

CSJ# 0089-10-027

DGN: VKM	FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY NO.
CHK: BGE	6	TEXAS	0026-	
DWG: VKM	DIST.	COUNTY	CONT. SE	
CHK: BGE	YKM	WHARTON	0089 10 027	XX

Item-2.



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**RESPONSIBLE ENGINEER:**  
TRAFFIC ENGINEERS, INC.  
TBPE FIRM NO. F-3158

**BRADLEY G. EAVES, PE, PTOE, PTP**  
TEXAS LICENSE NO. 91759

6/29/2020

REV. NO.	DATE	DESCRIPTION	BY

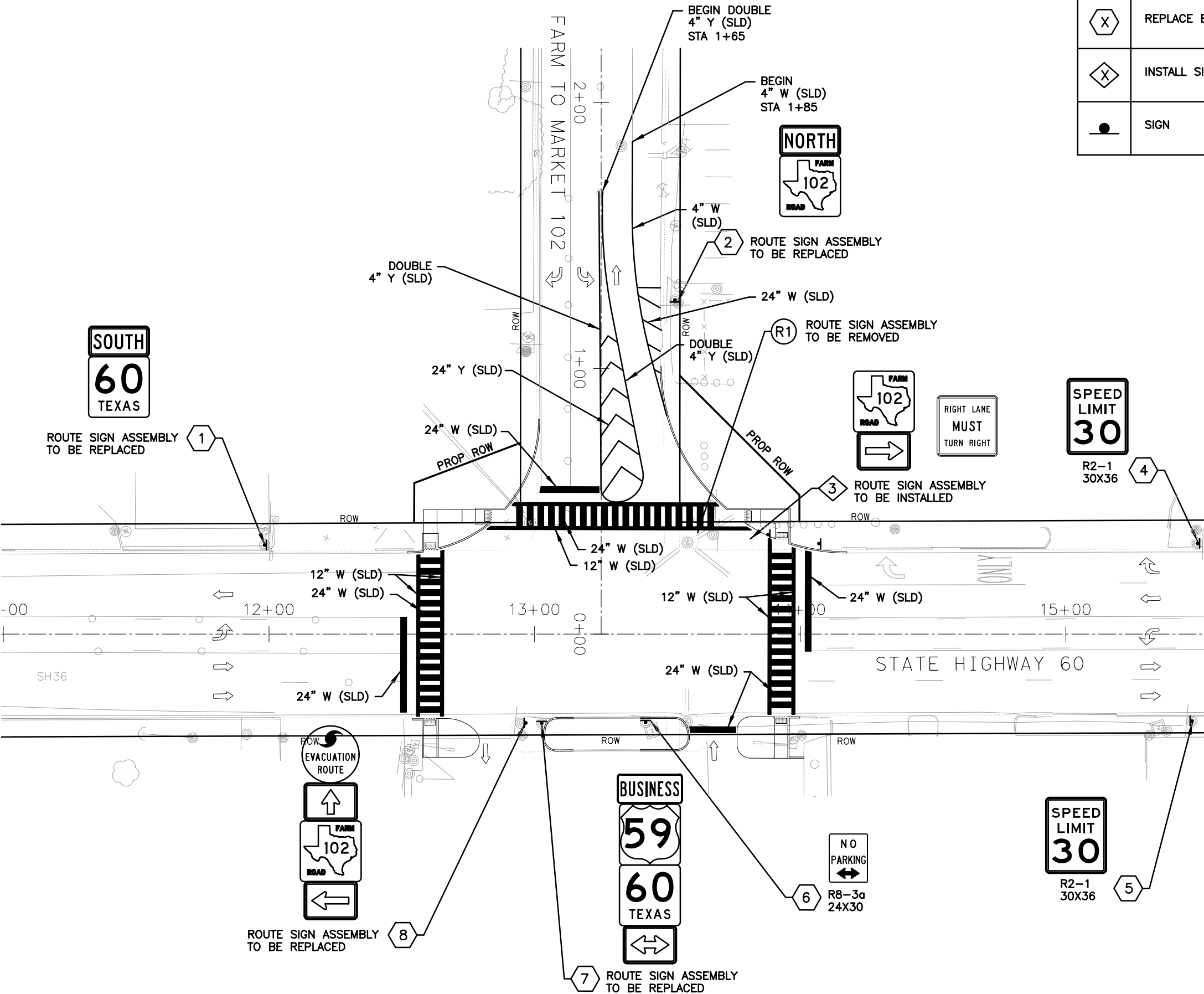
**TRAFFIC ENGINEERS, INC.**  
INNOVATIVE TRANSPORTATION SOLUTIONS

**Texas Department of Transportation**

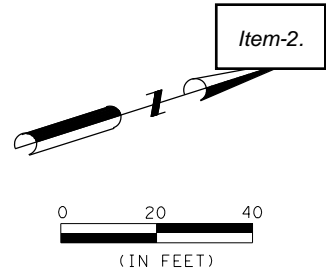
**SH 60 AT FM 102**  
**PAVEMENT MARKING**  
**REMOVAL SHEET**  
CSJ# 0089-10-027

SHEET 1 OF 1

DGN: VKM	FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY NO.
CHK: BGE	6	TEXAS	0026	
DWG: VKM	DIST.	COUNTY	CONT. SE	
CHK: BGE	YKM	WHARTON	0089 10 027	XX



SYMBOL	SIGN DESCRIPTION
(X)	REMOVE SIGN AND SUPPORT
(X)	REPLACE EXISTING SIGN AND SUPPORT
(X)	INSTALL SIGN AND ASSEMBLY
(●)	SIGN



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RESPONSIBLE ENGINEER:  
TRAFFIC ENGINEERS, INC.  
TBPE FIRM NO. F-3158

BRADLEY G. EAVES, PE, PTOE, PTP  
TEXAS LICENSE NO. 91759

6/29/2020

REV. NO.	DATE	DESCRIPTION	BY

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INNOVATIVE TRANSPORTATION SOLUTIONS

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**Texas Department of Transportation**

**SH 60 AT FM 102  
SIGNING AND STRIPING  
LAYOUT**

CSJ# 0089-10-027 SHEET 1 OF 1

DGN: VKM	FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY NO.
CHK: BGE	6	TEXAS	0026-	
DWG: VKM	DIST.	COUNTY	CONT. SE	
CHK: BGE	YKM	WHARTON	0089 10 027	XX

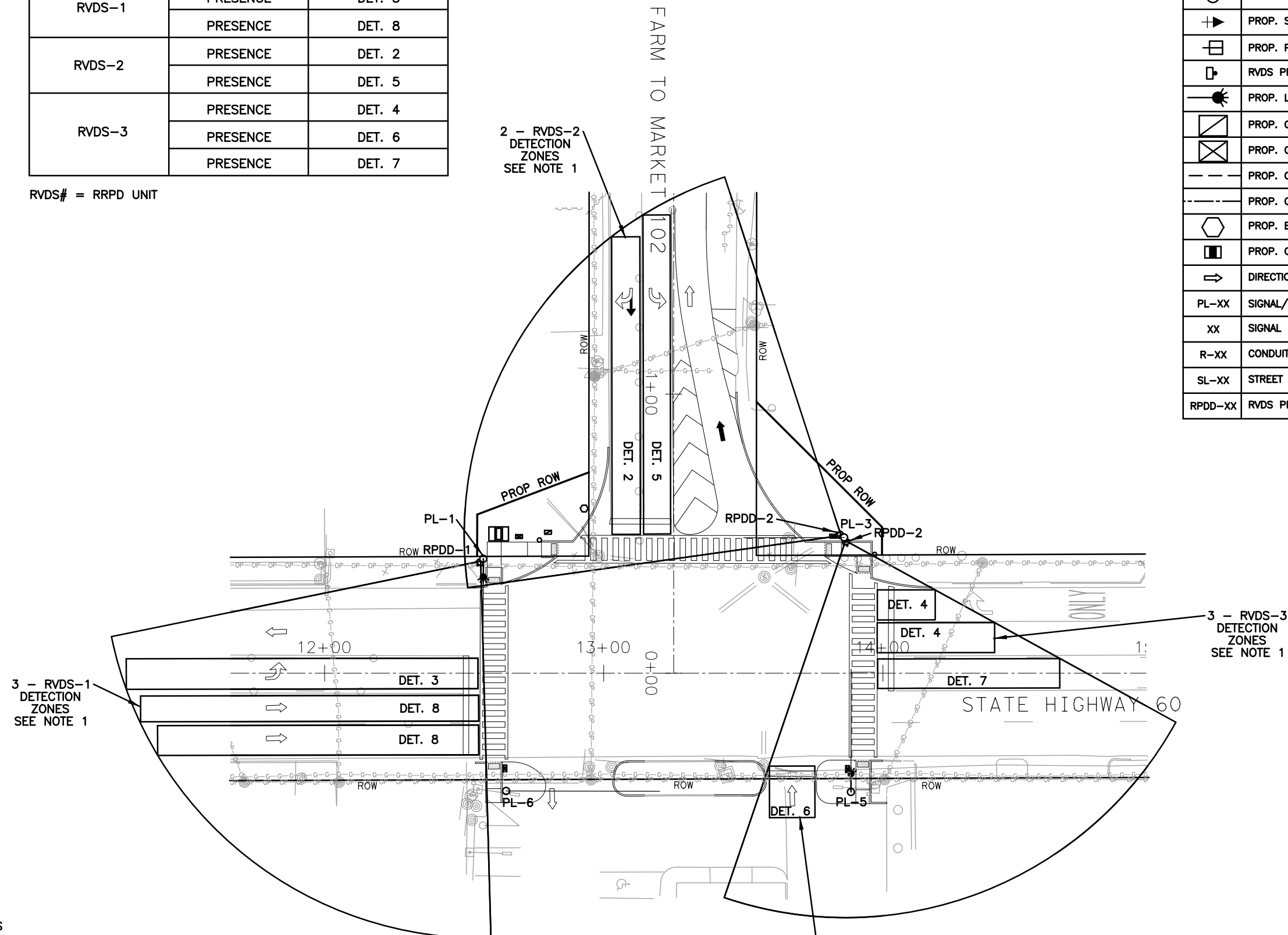
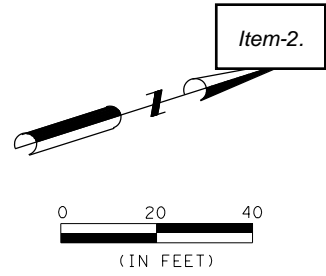
- Page 20 -

DEVICE	DETECTION TYPE	DETECTOR CHANNEL
RVDS-1	PRESENCE	DET. 3
	PRESENCE	DET. 8
RVDS-2	PRESENCE	DET. 2
	PRESENCE	DET. 5
RVDS-3	PRESENCE	DET. 4
	PRESENCE	DET. 6
	PRESENCE	DET. 7

RVDS# = RRPD UNIT

**LEGEND**

	PROP. PUSH BUTTON
	PROP. POLE
	PROP. SIGNAL HEAD
	PROP. PEDESTRIAN HEAD
	RVDS PRESENCE DETECTION DEVICE
	PROP. LUMINAIRE
	PROP. GROUND BOX (TY A)
	PROP. GROUND BOX (TY D)
	PROP. CONDUIT (PVC-TRENCH)
	PROP. CONDUIT (PVC-BORE)
	PROP. ELECTRICAL SERVICE
	PROP. CONTROLLER CABINET
	DIRECTION OF TRAVEL
PL-XX	SIGNAL/PED POLE
XX	SIGNAL HEAD
R-XX	CONDUIT RUN
SL-XX	STREET LIGHT
RPDD-XX	RVDS PRESENCE DETECTION DEVICE



2 - RVDS-2  
DETECTION  
ZONES  
SEE NOTE 1

3 - RVDS-3  
DETECTION  
ZONES  
SEE NOTE 1

1 - RVDS-3  
DETECTION  
ZONES  
SEE NOTE 1

3 - RVDS-1  
DETECTION  
ZONES  
SEE NOTE 1

**NOTES**

1) INSTALL PER MANUFACTURER'S RECOMMENDATIONS - FINAL DETECTION CHARACTERISTICS TO BE APPROVED AFTER ADJUSTMENT AND OBSERVATION DURING TESTING PERIOD. SEE SPECIAL SPECIFICATION 6292 FOR MORE DETAILS ON SET-UP.

2) LAYOUTS SHOWN ARE FOR INFORMATION ONLY. ALL ZONES SHOWN WILL BE ADJUSTED AS DIRECTED.

**60% SUBMITTAL**

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RESPONSIBLE ENGINEER:  
TRAFFIC ENGINEERS, INC.  
TBPE FIRM NO. F-3158

BRADLEY G. EAVES, PE, PTOE, PTP  
TEXAS LICENSE NO. 91759

6/29/2020

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**SH 60 AT FM 102  
DETECTION  
LAYOUT**

CSJ# 0089-10-027 SHEET 1 OF 1

DGN	FED. RD. DIV. NO.	STATE	PROJECT NO.	HIGHWAY NO.
VKM	6	TEXAS	0026	
CHK	BGE	DIST.	COUNTY	CONT. SE
VKM	YKM	WHARTON	0089	10 027 XX

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## PUBLIC WORKS COMMITTEE

Meeting Date:	12/14/2020	Agenda Item:	<p>Texas Community Development Block Grant Downtown Revitalization Program and Main Street Grant Programs administered by the Texas Department of Agriculture:</p> <ul style="list-style-type: none"> <li>A. Resolution: A resolution of the Wharton City Council authorizing the City Staff to issue requests for proposals (RFP) for administrative services and establishing a Consultant Selection Committee and developing evaluation criteria for the selection of administrative services for the 2021-2022 Community Development Block Grant (CDBG)-Downtown Revitalization/Main Street (DRP/MS) Programs administered by the Texas Department of Agriculture (TDA) for application and grant management.</li> <li>B. Resolution: A resolution of the Wharton City Council authorizing the City Staff to issue Requests for Qualifications (RFQ) for engineering services and establishing a Consultant Selection Committee and developing evaluation criteria for the selection of engineering services for the 2021-2022 Community Development Block Grant (CDBG)-Downtown Revitalization/Main Street (DRP/MS) Programs administered by the Texas Department of Agriculture (TDA).</li> </ul>
<p>The Texas Community Development Block Grant - Downtown Revitalization Program and Main Street Grant Programs administered by the Texas Department of Agriculture have recently announced the notice of funding opportunity for this program and the applications are due May 3, 2021.</p> <p>Attached is a summary of the program and eligible activities.</p> <p>Community Development Director Gwyn Teves will be present to answer any questions.</p>			<p>Date: Thursday, December 10, 2020</p>
City Manager: Andres Garza, Jr.		Date: Thursday, December 10, 2020	
Approval: 		Date: Thursday, December 10, 2020	
Mayor: Tim Barker		Date: Thursday, December 10, 2020	



# City of Wharton

120 E. Caney • Wharton, TX 77488  
Phone (979) 532-2491 • Fax (979) 532-0181

## MEMORANDUM

**DATE:** December 8, 2020  
**FROM:** Gwyneth Teves, Community Development Director  
**TO:** Andres Garza, Jr., City Manager  
**SUBJECT:** TxCDBG Downtown Revitalization Program and Main Street grant programs administered by the Texas Department of Agriculture

---

The Texas Community Development Block Grant - Downtown Revitalization Program and Main Street grant programs administered by the Texas Department of Agriculture have recently announced the notice of funding opportunity for this program and the applications are due May 3, 2021.

Attached is a summary of the program and eligible activities.

It is my recommendation that the City Council authorize City Staff to issue requests for proposals (RFP) for administrative services and requests for qualifications (RFQs) for engineering services related to the 2021-2022 Community Development Block Grant (CDBG) - Downtown Revitalization /Main Street (DRP/MS) programs administered by the Texas Department of Agriculture (TDA) and establish consultant selection committees for both administrative services and engineering services for the program.

If you should have any questions, please contact me at 979-532-2491 ext. 238. Thank You.

## DOWNTOWN REVITALIZATION AND MAIN STREET PROGRAMS DRP/MS

The objective of the programs is the elimination of slum or blight conditions in the downtown area of the community. The assistance must be for public infrastructure improvement

### Eligible Downtown Revitalization (DRP) Applicants

All proposed infrastructure improvements to be funded, must be located on public property within the designated downtown district. For grant purposes only, the applicant must designate an “historic commercial district” through resolution and provide a map with boundaries.



Typically, a downtown district will meet 2 or more of the following:

- 1) The city’s historic area of commerce
- 2) May be the area around the courthouse or city square;
- 3) Commercial area for the community
- 4) Buildings of historical significance, but not primarily residential
- 5) Must be areas included in or contiguous to the economic center of the community; and
- 6) The retail area for the community that does not include single-family dwellings.





## FUNDING:

- The maximum grant request is \$350,000.00.
- To receive maximum points and remain competitive; applicants should provide a match of 15% in cash; and or force account; and or in-kind and can be spread between two budget years.
- Match can be provided by the local Economic Development Corporation (4A, 4B, sales tax revenues).
- Engineer fees are not grant eligible, but they are match eligible.



## APPROVED ACTIVITIES:

- Activities required to eliminate architectural barriers for the handicapped (usually deteriorated sidewalks or lack of curb cuts and ADA ramps). Extra points are awarded if at least 50% of the requested funds are spent on ADA compliant activities such as sidewalks, handicap ramps, handrails, and/or ADA parking.  
**Funds may be provided for the following activities IF they address the existing blighted conditions:**
  - Sidewalks and lighting
  - Activities required to eliminate architectural barriers for the disabled
  - Water and/or sewer lines
  - Road construction/rehabilitation, to include curb and gutter and related drainage
  - Natural gas lines and related items
  - Electric power lines and transformers
  - Utilities including natural gas, and electric
  - High-speed internet infrastructure, with prior approval from TDA
  - Demolition and clearance activity of non-residential structures.
  - Grant administration – up to 16% of TxCDBG funds requested for construction and acquisition activities or \$35,000, whichever is less
  - Engineering services– up to 25% of TxCDBG funds requested for construction and acquisition activities or \$55,000, whichever is less

**CITY OF WHARTON  
RESOLUTION NO. 2020-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL AUTHORIZING CITY STAFF TO ISSUE REQUESTS FOR PROPOSALS (RFP) FOR ADMINISTRATIVE SERVICES AND ESTABLISHING A CONSULTANT SELECTION COMMITTEE AND DEVELOPING EVALUATION CRITERIA FOR THE SELECTION OF ADMINISTRATIVE SERVICES FOR THE 2021-2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - DOWNTOWN REVITALIZATION /MAIN STREET (DRP/MS) PROGRAMS ADMINISTERED BY THE TEXAS DEPARTMENT OF AGRICULTURE (TDA) FOR APPLICATION AND GRANT MANAGEMENT.**

**WHEREAS,** The Wharton City Council wishes to authorize City Staff to issue Requests for Proposals (RFP) for Administrative Services for the 2021-2022 Community Development Block Grant (CDBG) - Downtown Revitalization /Main Street (DRP/MS) programs administered by the Texas Department of Agriculture (TDA); and,

**WHEREAS,** The Wharton City Council wishes to establish a Consultant Selection Committee for the 2021-2022 Community Development Block Grant (CDBG) - Downtown Revitalization /Main Street (DRP/MS) programs administered by the Texas Department of Agriculture (TDA) and provide recommendations to the entire City Council; and,

**WHEREAS,** The Wharton City Council wishes the Consultant Selection Committee to consist of the City Council Finance Committee along with the Finance Director and the Community Development Director; and,

**WHEREAS,** The Wharton City Council wishes for this Committee to exist until a recommendation is forwarded to the entire City Council; and,

**WHEREAS,** The Wharton City Council wishes to establish the criteria of selection of the consulting firm as per Attachment A.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** That the Wharton City Council hereby authorizes City Staff to issue Requests for Proposals (RFP) for Administrative Services for the 2021-2022 Community Development Block Grant (CDBG) - Downtown Revitalization /Main Street (DRP/MS) programs administered by the Texas Department of Agriculture (TDA).

**Section II.** That the Wharton City Council hereby establishes the City Council Consultant Selection Committee.

**Section III.** That the Wharton City Council Consultant Selection Committee will consist of the City Council Finance Committee along with the Finance Director and the Community Development Director.

**Section IV.** That the criteria as set forth in Attachment A is hereby approved.

**Section V.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this 14th day of December 2020.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:** \_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

## Administration Services Rating Sheet

Grant Recipient \_\_\_\_\_

TxCDBG Contract No. \_\_\_\_\_

Name of Respondent \_\_\_\_\_

Date of Rating \_\_\_\_\_

Evaluator's Name \_\_\_\_\_

**Experience -- Rate the Respondent of the Request For Proposal (RFP) by awarding points up to the maximum listed for each factor. Information necessary to assess the Respondent on these criteria may be gathered either from past experience with the Respondent and/or by contacting past/current clients of the Respondent.**

**Experience**

<u>Factors</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Related Experience / Background with federally funded projects	10	_____
2. Related Experience / Background with specific project type	5	_____
3. Certified Administrator of TxCDBG Program by TDA	5	_____
4. References from current/past clients	10	_____
<b>Subtotal, Experience</b>	30	_____

**Work Performance**

<u>Factors</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Submits requests to client/TDA in a timely manner	5	_____
2. Responds to client/TDA requests in a timely manner	5	_____
3. Past client/TDA projects completed on schedule	5	_____
4. Work product is consistently of high quality with low level of errors	5	_____
5. Past client/TDA projects have low level of monitoring findings/concerns	5	_____
6. Manages projects within budgetary constraints	5	_____
<b>Subtotal, Performance</b>	30	_____

**Capacity to Perform**

<u>Factors</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Qualifications of Professional Administrators / Experience of Staff	5	_____
2. Present and Projected Workloads	5	_____
3. Quality of Proposal/Work Plan	5	_____
4. Demonstrated understanding of scope of the TxCDBG Project	5	_____
<b>Subtotal, Capacity to Perform</b>	20	_____

**Proposed Cost**

<u>Factors</u>	<u>Max.Pts.</u>	<u>Score</u>
A = Lowest Proposal \$ _____		
B = Bidder's Proposal \$ _____		
<b>A ÷ B X 20 equals Respondent's Score</b>	20	_____

**TOTAL SCORE**

<u>Factors</u>	<u>Max.Pts.</u>	<u>Score</u>
<input type="checkbox"/> Experience	30	_____
<input type="checkbox"/> Work Performance	30	_____
<input type="checkbox"/> Capacity to Perform	20	_____
<input type="checkbox"/> Proposed Cost	20	_____
<b>Total Score</b>	100	_____

**CITY OF WHARTON  
RESOLUTION NO. 2020-XX**

**A RESOLUTION OF THE WHARTON CITY COUNCIL AUTHORIZING CITY STAFF TO ISSUE REQUESTS FOR QUALIFICATIONS (RFQ) FOR ENGINEERING SERVICES AND ESTABLISHING A CONSULTANT SELECTION COMMITTEE AND DEVELOPING EVALUATION CRITERIA FOR THE SELECTION OF ENGINEERING SERVICES FOR THE 2021-2022 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - DOWNTOWN REVITALIZATION /MAIN STREET (DRP/MS) PROGRAMS ADMINISTERED BY THE TEXAS DEPARTMENT OF AGRICULTURE (TDA).**

**WHEREAS,** The Wharton City Council wishes to authorize City Staff to issue Requests for Qualifications (RFQ) for Engineering Services for the 2021-2022 Community Development Block Grant (CDBG) - Downtown Revitalization /Main Street (DRP/MS) programs administered by the Texas Department of Agriculture (TDA); and,

**WHEREAS,** The Wharton City Council wishes to establish a Consultant Selection Committee for the 2021-2022 Community Development Block Grant (CDBG) - Downtown Revitalization /Main Street (DRP/MS) programs administered by the Texas Department of Agriculture (TDA) and provide recommendations to the entire City Council; and,

**WHEREAS,** The Wharton City Council wishes the Consultant Selection Committee to consist of the City Council Public Works Committee along with the Public Works Director and the Community Development Director; and,

**WHEREAS,** The Wharton City Council wishes for this Committee to exist until a recommendation is forwarded to the entire City Council; and,

**WHEREAS,** The Wharton City Council wishes to establish the criteria of selection of the consulting firm as per Attachment A.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WHARTON, TEXAS** as follows:

**Section I.** That the Wharton City Council hereby authorizes City Staff to issue Requests for Qualifications (RFQ) for Engineering Services for the 2021-2022 Community Development Block Grant (CDBG) - Downtown Revitalization /Main Street (DRP/MS) programs administered by the Texas Department of Agriculture (TDA).

**Section II.** That the Wharton City Council hereby establishes the City Council Consultant Selection Committee.

**Section III.** That the Wharton City Council Consultant Selection Committee will consist of the City Council Public Works Committee along with the Public Works Director and the Community Development Director.

**Section IV.** That the criteria as set forth in Attachment A is hereby approved.

**Section V.** That this resolution shall become effective immediately upon its passage.

**Passed, Approved, and Adopted** this 14th day of December 2020.

**CITY OF WHARTON, TEXAS**

**By:** \_\_\_\_\_  
**TIM BARKER**  
Mayor

**ATTEST:** \_\_\_\_\_  
**PAULA FAVORS**  
City Secretary

# Engineer Rating Sheet

Grant Recipient \_\_\_\_\_  
 Name of Respondent \_\_\_\_\_  
 Evaluator's Name \_\_\_\_\_

TxCDBG Contract No. \_\_\_\_\_  
 Date of Rating \_\_\_\_\_

**Experience** -- Rate the respondent for experience in the following areas:

<u>Comments</u>	<u>Max.Pts.</u>	<u>Score</u>
<u>Factor</u>		
1. Has previously designed municipal infrastructure type of projects	20	_____
2. Has worked on federally funded construction projects	10	_____
3. Has worked on projects that were located in this general region.	10	_____
4. Extent of experience in project construction management	15	_____
5. Certified Administrator of TxCDBG Program by TDA	5	_____
<b>Subtotal, Experience</b>	60	_____

**Work Performance**

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Past projects completed on schedule	10	_____
2. Manages projects within budgetary constraints	5	_____
3. Work product is of high quality	10	_____
<b>Subtotal, Performance</b>	25	_____

**NOTE:** Information necessary to assess the respondent on these criteria should be gathered by contacting past/current clients.

**Capacity to Perform**

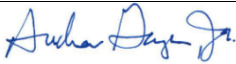
<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
1. Staff Level / Experience of Staff	5	_____
2. Adequacy of Resources	5	_____
3. Professional liability insurance is in force	5	_____
<b>Subtotal, Capacity to Perform</b>	15	_____

**TOTAL SCORE**

<u>Factor</u>	<u>Max.Pts.</u>	<u>Score</u>
-- Experience	60	_____
-- Work Performance	25	_____
-- Capacity to Perform	15	_____
<b>Total Score</b>	100	_____

City of Wharton  
 120 E. Caney Street  
 Wharton, TX 77488

## PUBLIC WORKS COMMITTEE

Meeting Date:	12/14/2020	Agenda Item:	City of Wharton USDA Water Well – CR 222 Progress Update.
<p>The City of Wharton began working with Halff Associates and USDA to design and fund the new water well on CR 222 on the City of Wharton Property after the last water supply study was completed to supplement the current aging water supply system.</p> <p>In March 2018, the City Staff began working with USDA to provide the required documents, policies and information to begin the funding of the project. After reviews of the contracts and design plans provided through Halff Associates, USDA issued the authorization to proceed effective November 23, 2020.</p> <p>Advertisement for bid was published on December 9, 2020 and will remain open for six (6) weeks. The bids will be received by the City on January 20, 2020 and provided to Halff Associates for review and recommendation. Once a recommendation is provided, we will coordinate with USDA for them to review and approve the bids and recommendation for award. Once authorization is received from USDA the recommendation will be provided to the City Council for award.</p> <p>Provided all bids come in competitively and not above the approved funding amount the loan can be closed, and certificates of obligation issued. If the bids come in above the approved funding amount, we will have to work with USDA to raise the loan amount and fund the construction.</p> <p>Construction is anticipated to begin in the second quarter of 2021.</p>			
City Manager: Andres Garza, Jr.		Date: Thursday, December 10, 2020	
Approval: 			
Mayor: Tim Barker			





# City of Wharton

120 E. Caney • Wharton, TX 77488  
Phone (979) 532-2491 • Fax (979) 532-0181

## MEMORANDUM

**DATE:** December 10, 2020  
**FROM:** Gwyneth Teves, Community Development Director  
**TO:** Honorable Mayor, City Council and Mr. Garza  
**SUBJECT:** City of Wharton USDA Water Well – CR 222 Progress Update

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The City of Wharton began working with Halff Associates and USDA to design and fund the new water well on CR 222 on the City of Wharton Property after the last water supply study was completed to supplement the current aging water supply system.

In March 2018 the City staff began working with USDA to provide the required documents, policies and information to begin the funding of the project. After reviews of the contracts and design plans provided through Halff Associates, USDA issued the authorization to proceed effective November 23, 2020.

Advertisement for bid was published on 12/9/2020 and will remain open for 6 weeks. The bids will be received by the City on January 20, 2020 and provided to Halff Associates for review and recommendation. Once a recommendation is provided, we will coordinate with USDA for them to review and approve the bids and recommendation for award. Once authorization is received from USDA the recommendation will be provided to the City Council for award.

Provided all bids come in competitively and not above the approved funding amount the loan can be closed, and certificates of obligation issued. If the bids come in above the approved funding amount, we will have to work with USDA to raise the loan amount and fund the construction.

Construction is anticipated to begin in the second quarter of 2021.

If you should have any questions, please contact me at 979-532-2491 ext. 238. Thank You.